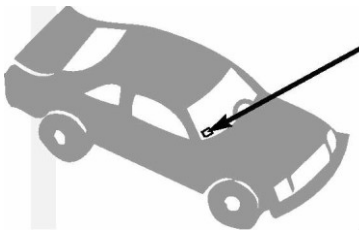




✓ Use on-line parking services at [www.oswego.edu/administration/police/](http://www.oswego.edu/administration/police/)

✓ **All motor vehicles** (including motorcycles) that park on SUNY Oswego campus property must be registered with the University Police Parking Division and display an affixed valid parking permit. *This regulation is in effect 24 hours a day, 365 days a year.* This includes all students (full or part time), faculty, staff, visitors, guest speakers and conferees to the campus. When you register your vehicle you will receive an updated map and the current parking regulations. *Please review this material carefully before parking.*

✓ **Parking decals must be displayed** on the lower right portion of the FRONT windshield. *No other locations are valid.*



Place sticker on FRONT PASSENGER WINDSHIELD.  
As per NYS DMV, vehicles can have no more than 2 stickers on front passenger windshield.  
**Remove old stickers.**

✓ All

**designated parking regulations** will be strictly enforced.

✓ **Students may only purchase 7 temporary permits.** Only the registered owner (per DMV registration) or family member may register vehicles with the Parking Office. **IMPORTANT!** *Bring your State vehicle registration card, or a copy, to show at the time of registration.* You will not be allowed to register without showing your valid registration card. Duplicate registration cards may be purchased at your local Department of Motor Vehicles Office for a small fee. New York State law requires all vehicle owners to have the vehicle registration card when operating the vehicle.

*It is every vehicle owners' responsibility to know and comply with the SUNY Oswego parking rules & regulations.*

✓ **SUNY Oswego parking permits are issued** on-line at [www.oswego.edu/administration/police/](http://www.oswego.edu/administration/police/) and from the University Police Parking Office and Information Center (312-3227), located on Route 104 and New Street, near the main entrance to the campus (Chase Bank). Hours of operation for the Parking Office are Monday-Friday, 7:30am-4:20 pm. The Parking Office will be open for extended hours in the evenings during the first week of classes each semester.

# A Quick Guide to Parking at SUNY Oswego

For complete regulations see *Parking Guide & Campus Map* in print or on-line.

✓ **When the Parking office is closed,** the University Police Law Enforcement Division, located in Pathfinder Hall, will *only* issue temporary/visitor permits. No permanent stickers or fines may be paid at the Pathfinder Hall UP Office.

✓ [www.oswego.edu/administration/police/](http://www.oswego.edu/administration/police/) is the site for on-line parking registration. From this web site, click on parking and follow the instructions using your Oswego.edu login and password. Registrations for the fall semester for faculty, staff, and students are available *beginning July 1st.* Please allow about 5-7 days for us to process your on-line registration. Remember that you may begin to be ticketed for being unregistered after the first five class days. However, you may be cited for any other parking regulation at any time.

✓ **Parking fines** are \$20.00 each.

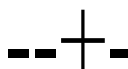
✓ **A parking permit benefit** has been established for combat veterans. Please check with the Financial Aid Office for details.



**DUE TO CONSTRUCTION PROJECTS,** parking lot and roadway access are subject to change.

Please watch for signage and bear with the college as these many improvements to our campus are made.

**Special notes for commuting & resident students; student teachers; & employees** See below ...



## More for Commuting Students

- ✓ **Freshmen commuters** with less than 26 credit hours will be required to use the shuttle lots (EC 7 & EC 5) during the day from 7 a.m. until 3 p.m. *You will not be allowed to park on main campus* and will be issued a Lot F -7 decal for the shuttle lots to identify your vehicle .
- ✓ **Most of the commuting student parking lots are shuttle lots.** Parking on main campus for commuters (non-freshmen) is on a first-come, first-service basis and will not accommodate a majority of commuter vehicles during peak class times. *Plan on using the shuttle system to avoid citations.*
- ✓ --  
**Take advantage of the FREE shuttle system** provided by SUNY Oswego's Auxiliary Services. Shuttle schedules are available online at [www.oswego.edu/administration/police/](http://www.oswego.edu/administration/police/) and hard copy at University Police Parking Office and Campus Life Office in the Campus Center Bldg.
- ✓ **No overnight parking** is permitted in any commuting student lot from 12:00 midnight until 6:00 a.m. Those in violation may be ticketed or towed at the vehicle owner's expense.

## More for Resident Students

- ✓ Resident parking is designated for resident students on a 24-hour basis. **Resident students are not allowed to drive to classes and park in employee parking lots from 7:00 am to 3:00 pm.** After a *Snow Removal Notice* is posted, vehicle owners must move their vehicles within the allotted time. Vehicles not removed may be ticketed and towed at the owner's expense.

## Your Visitors/Your Responsibility

- ✓ Visitors must register with a temporary permit at \$1.00 per day. Have your guests register with UP Parking. You are responsible for your guests.

## More for Student Teachers

- ✓ Please see special handout (available in the Parking Office or at [www.oswego.edu/administration/police/](http://www.oswego.edu/administration/police/)) regarding student teacher parking .

## Appeals

- ✓ **Appeals must be requested within two (2) days** of the citation issuance.

## More for Employees

- ✓ Visitors, guest speakers, and conference attendees must have temporary parking permits. Request permits with at least 24 hour notice from [www.oswego.edu/administration/police/](http://www.oswego.edu/administration/police/) and from [parking-list@ls.oswego.edu](mailto:parking-list@ls.oswego.edu)
- ✓ For any academic program, order permits for your guests at [www.oswego.edu/administration/police/](http://www.oswego.edu/administration/police/) with at least 24 hour notice.
- ✓ No overnight parking is permitted in any faculty staff lot from 12:00 midnight until 6:00 a.m. Those in violation may be ticketed or towed at the vehicle owner's expense.
- ✓ After a *Snow Removal Notice* is posted, vehicle owners must move their vehicles within the allotted time. Vehicles not removed may be ticketed and towed at the owner's expense.

## Fees & Fines

- ✓ **Students have two mandatory fees:** a vehicle registration fee and a parking fee (see below). Parking fees and registration fees may be paid on a semester basis or for the academic year-and must be paid at the University Police Parking Office or on-line.
- ✓ **Vehicle registration fees** are \$10.00 each .  
\$10.00 + sales tax per vehicle per academic year (beginning in the fall semester for each year)  
There is a charge for re-registration of a vehicle (\$10.00 + sales tax).
- ✓ **Student Mandatory Parking Fees Rates**  
*Parking Fee/Full Time\** (12 hrs or more)  
\$50.00 + sales tax per semester (fall and spring)  
\$20.00 + sales tax (summer)  
*Parking Fee/Part Time\** (11 hrs or less)  
\$25.00 + sales tax per semester
- ✓ **Outstanding obligations** from previous semesters must be paid in full prior to registering. **Holds will not be removed until all obligations have been paid. No exceptions. Holds will prevent class registration, final grades, and transcript requests.** Visa/MasterCard/Discover payments, cash, or checks are accepted.
- ✓ **Parking fines** are \$20.00 each.

*\*Full and part time status is calculated based on the number of credit hours the student is registered for, regardless of whether the instruction occurs on SUNY Oswego campus or at an off site location.*



# PARKING PROGRAM

UNIVERSITY POLICE - PARKING DIVISION

For additional parking information and frequently asked questions, see [www.oswego.edu/administration/police/](http://www.oswego.edu/administration/police/) or call the Parking Office at 315.312.3227 or email us at [parking-list@ls.oswego.edu](mailto:parking-list@ls.oswego.edu)

