

Final

DSI Schedule ~ 2009 ~

Approved by
Faculty Assembly
April 27, 2009

2009 Deadline			Level	Requirement	Faculty Bylaws - Appendix D
Day	Date	Time			

Spring semester obligations:

Friday	May 8		Department*	Department members elect department committee*	Section II, Paragraph C
Friday	May 15		Peer Review**	School or subdivision members elect peer review committee**	Section III, Paragraphs A - G
Monday	May 18 114 Campus Center	3:00 PM	College Faculty Panel	Panel meets with administration - 1 st time	Section IV, Paragraph B
Friday	May 22		Department	Department members approve department committee procedures	Section II, Paragraph G
Monday	May 25		Individual	Online faculty report must be completed to be considered for DSI ¹	Section II, Paragraph N
Friday	May 29		Peer Review	Committee submits procedures to appropriate faculty, appropriate dean, and provost	Section III, Paragraph I

Fall semester obligations:

Monday	August 17	9:00 AM	Individual	Individual submits materials to department committee for consideration	Section II, Paragraph K
			Department	Department committee members begin review of materials submitted by individuals	Section II, Paragraph K
Friday	August 21		Department	Department committee members begin deliberations	Section II, Paragraph K
Monday	August 24		Department	Committee meets with department chair	Section II, Paragraph M
Tuesday	August 25	4:00 PM	Department	Department committee notifies each candidate of its recommendation	Section II, Paragraph N
Monday	August 31	4:00 PM	Individual	Individual may respond to department committee notification	Section II, Paragraph N
Tuesday	September 1	4:00 PM	Department	Department chair and committee submit respective recommendations to peer review committee	Section II, Paragraph O
Tuesday	September 8	4:00 PM	Peer Review	Peer review committee reports to chairs of department committees	Section III, Paragraph K
Friday	September 11	4:00 PM	Department	Department committee may respond to peer review committee notification	Section III, Paragraph K
Tuesday	September 15	Noon	Peer Review	Peer review committee submits recommendations to appropriate dean	Section III, Paragraph K & L
Prior to October 15			College Faculty Panel	Panel meets with administration - 2nd time	Section IV, Paragraph D

NOTES: The DSI calendar now conforms with the fiscal year of the college. Thus, this round of DSI shall include **only** activities and accomplishments completed **prior to June 30, 2009**.

When considering DSI recommendations during Fall 2009, applicants shall be judged on the basis of their performance since each individual's last peer reviewed discretionary salary increase or the previous three-year period, whichever is shorter. (Faculty Bylaws, Appendix D, Section II, Paragraph I)

* Committees elected during May begin their deliberative functions at the start of the next academic year.

** Peer review refers to school-level committees in the Schools of Business, Education, and Communication Media & the Arts, and subdivision committees in the College of Liberal Arts and Sciences.

¹ For faculty members in the School of Business, the online faculty activity report has been replaced by Digital Measures for this year.