

2025-2026 Academic Year Appointment and Pay Dates

Faculty Obligation dates for Academic Year 2025-2026

Full Year:	August 18, 2025 - May 16, 2026
Fall 2025 Semester:	August 25, 2025 – December 13, 2025
Spring 2026 Semester:	January 26, 2026 – May 16, 2026

New Full-Time Faculty

	Payroll Effective Date	* First Check
CAL	9/1/2025 - 8/31/2026	9/24/2025

Part-Time Adjunct Instructors AND Part-Time Coaches/Graduate Assistants

	Payroll Effective Dates	* First Check	* Last Check	
AYR	7/31/2025 - 5/6/2026	8/27/2025	5/20/2026	(20 checks)
Fall Only	7/31/2025 - 12/17/2025	8/27/2025	12/31/2025	(10 checks)
Spring Only	12/18/2025 - 5/6/2026	1/14/2026	5/20/2026	(10 checks)

Appointment Form Payroll Deadline Date

Fall 2025	8/12/2025
Spring 2026	12/29/2025

*First check dates assume approved paperwork is submitted timely

Helpful Websites:

[For Unclassified Appointment Forms, visit: https://www.oswego.edu/human-resources/forms](https://www.oswego.edu/human-resources/forms)

[For Unclassified Appointment Form How-to-Guide: https://www.oswego.edu/human-resources/file/how-guide-electronic-unclassified-service-appointment-form](https://www.oswego.edu/human-resources/file/how-guide-electronic-unclassified-service-appointment-form)

[Payroll calendars can be found at: https://www.oswego.edu/human-resources/calendars](https://www.oswego.edu/human-resources/calendars)

[For Direct Deposit form, visit: https://www.oswego.edu/human-resources/payroll](https://www.oswego.edu/human-resources/payroll)

If you have questions?

[Email John Trombly \(payroll@oswego.edu\) for payroll-related questions \(salaries, etc.\)](mailto:payroll@oswego.edu)

[Email Human Resources \(hr@oswego.edu\) for appointment and contract letter questions](mailto:hr@oswego.edu)