

New York State/United University Professions Joint Labor-Management Committees

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MEMORANDUM

January 14, 2025

TO: Campus Presidents
UUP Chapter Presidents
Directors of Human Resources

FROM: Shari Carr, Employee Program Assistant *SC*

SUBJECT: NYS/UUP Joint Labor-Management Committees Announces
2025 – Certification and Licensure Exam Fee Reimbursement Program
2025 – Certification and Licensure Reimbursement Program

The New York State/United University Professions Joint Labor-Management Committees (NYS/UUP JLMC) is pleased to announce the continuation of the Certification and Licensure Exam Fee Reimbursement (CLEFR) Program and the Certification and Licensure Reimbursement Program-Renewals (CLRP-Renewal). Funding for the NYS/UUP JLMC CLEFR and CLRP-R Program is provided under Article 21 of the 2022-2026 Agreement between the State and UUP.

NYS/UUP CLEFR Program

The CLEFR Program reimburses the cost of examinations for first-time certification, licensure, or designation of UUP-represented employees. The CLEFR Program enables employees to improve job-related skills in their profession and gain the knowledge and skills necessary for promotional opportunities and career mobility within the State University of New York (SUNY).

CLEFR Program Highlights

- Reimbursement is provided for the cost of examinations for first time certification, licensure, or designation of UUP-represented employees.
- Reimbursement is for exams that begin during the period January 1, 2025 to December 31, 2025.
- Maximum reimbursement is \$1,200 for the period January 1 through December 31.
- Reimbursement requires submission of a completed application and supporting documentation confirming a passing exam grade and provider eligibility.

Additional information pertaining to the NYS/UUP JLMC CLEFR Program including eligibility and the application process can be accessed at: <https://oer.ny.gov/nysuupclefr>.

NYS/UUP CLRP-Renewal Program

The CLRP-Renewals reimburses the fees for certification, licensure, and designation renewals that are required for the UUP-represented employee's position. This is based on the classification standard for the applicant's current title, in the employee's job description, or in the job announcement, or the performance program for the specific position.

CLRP-Renewals Program Highlights

- Reimbursement is provided for the cost of fees to renew one certification, licensure, or designation of UUP-represented employees that begins during the period January 1, 2025 to December 31, 2025.
- Maximum reimbursement is \$200 for the period January 1 through December 31.
- Reimbursement requires submission of a completed application and supporting documentation.

Additional information pertaining to the NYS/UUP JLMC CLRP-Renewals including eligibility and the application process can be accessed at: <https://oer.ny.gov/nysuup-jlmc-clrp-renewals-program>.